

# **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – SELECTION OF INDIVIDUAL CONSULTANTS)**

## **GEORGIA**

### **Third Regional Development Project (RDP III) – P150696 Loan No. 8494-GE**

#### **Assignment Title: Cultural Heritage Architect**

#### **Reference No. IBRD/RDP/III/CS/IC/08-2017**

The Municipal Development Fund of Georgia (hereinafter the employer) is a legal entity of public law whose purpose is to mobilize financial resources from donors including international and Georgian financial institutions, in order to make them available for investments in local infrastructure and services, while simultaneously helping local self-governments in strengthening their institutional and financial capacity.

MDF programs envisage implementation of various projects funded by IFIs, including the Regional Development Projects (RDPs) financed by the World Bank Group and the Georgian Government (GoG). The aim of these projects is to promote tourism development in regions of Georgia, including the arrangement of tourist infrastructure at the cultural heritage monuments' adjacent areas.

Infrastructure investment component of RDPs include urban regeneration of old towns and villages, including restoration of building facades, public spaces, museums, roads and water, and enhancement of cultural and natural heritage sites, including access and preservation.

This Consultancy assignment will be financed under the Third Regional Development Project (RDP3). The Project Development Objectives of RDP3 are to increase the annual number of visitors at selected project sites, increase volume of private sector investments in targeted areas, create job to support tourism industry. It includes restoration and adaptive reuse of Cultural Heritage buildings and historic centers. The present TOR stipulates the requirements for delivering the services by the Architect - Cultural Heritage Expert, the Consultant, in support of the implementation of RDP3, with a focus on ensuring quality of subprojects dealing with Cultural Heritage assets.

The main objective of the assignment is to support the Project Management team of RDP3 at MDF with technical advice and technical leadership in ensuring the delivery of high-quality subprojects that involve Cultural Heritage assets and the upgrading of historic city centers. The Consultant mobilized under this assignment will ensure coordination among key stakeholders involved in the delivery of CH-related subprojects (various departments of MDF, Municipalities, NCHPA, supervision consultant) and consistency in the approach to CH projects, from concept stage to design, to delivery.

In order to achieve this objective, the consultant will be responsible for, without being limited to, the following:

1. Facilitate the smooth processing of the preparation of subprojects related to Cultural Heritage by ensuring consistency of inputs and coordination among various relevant units of MDF, in particular the Project Appraisal Unit, the Procurement Unit, the Monitoring Unit and the Safeguard Unit. This coordination efforts are expected to result in consistency in the approach to CH projects, from concept stage to design, and to delivery.
2. Ensure coordination among inputs and requirements provided by key stakeholders involved in the delivery of CH-related subprojects, in particular Municipalities, NCHPA, supervision consultant and MDF's technical staff.

3. draft the terms of reference to announce the tender for design services and construction works;
4. At the conceptual stage, discuss the alternatives, restoration methods, objectives, requirements and budget of a project and facilitate selection of the best option; suggest technical solutions;
5. participate in consultations with other professionals, counterparts and partners on design selection;
6. work closely with contractors developing the detailed designs to assess the needs of the site, its beneficiary and advise the team;
7. review feasibility reports and design proposals and assist the Project Management team in completing the investment packages for donor's review and approval;
8. review designs based on the input and feedback received from stakeholders and partners and provide advice to MDF and comments to DD Consultant;
9. produce/enhance detailed working drawings and specifications, as needed;
10. adhere to all industry standards in design and construction, with a particular focus on restoration of CH assets and upgrading of cultural historic centers;
11. work closely with the Environmental team to assess the impact of the investment on the local environment;
12. work closely with the Project Management Team to put together investment packages and progress report for donor's approval;
13. in close coordination with the Procurement Team, prepare or finalize tender documentation;
14. provide timely advice and support MDF in ensuring that contractors are performing within deadlines;
15. during the implementation stage, in close coordination with monitoring unit and respective Program Managers, coordinate the work of contractors, ensuring that the works follow the required standards and timeline; carry out regular site visits to check on progress;
16. work closely with the team to resolve problems and issues that arise during design or construction phases;
17. actively participate in Bank missions and site visits, as required;
18. lead MDF's dialogue with UNESCO in relation to project sites that are World Heritage Patrimony.
19. perform other duties within the competence, as required, including supporting the Project Management Teams of RDP1 and RDP2 on a demand-basis

The duration of the assignment is 24 months. It may be extended upon mutual agreement. This is a full-time assignment.

The Municipal Development Fund of Georgia now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. The selection criteria are:

1. Master Degree or equivalent in Architecture, Design or related field (M.Arch preferred);
2. At least ten years of proven working experience as an architect with emphasis on Cultural Heritage and adaptive reuse of historic buildings, and historic territories/cultural landscape. Experience in urban design of historic centers is a plus;
3. At least five years of proven experience in site inspection of restoration of heritage sites;
4. Expert knowledge of construction details and relevant rules, regulations and quality standards, including law on Cultural Heritage, Construction/Design Codes, applicable standards and internationally acknowledged best practices in Cultural Heritage;
5. Excellent drawing skills and familiarity with design software (Adobe Photoshop, SketchUp, AutoCAD/ArchiCAD or similar);
6. Strong portfolio to prove knowledge of restoration and preservation techniques, artistic skills and strong visual awareness and an eye for detail;
7. Advanced communication, leadership and problem solving skills ;
8. Knowledge of advanced English and Georgian is mandatory.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011, revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) method set out in Section V of the *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011, revised July 2014*.

Further information can be obtained at the address below during office hours from 10:00 to 18:00 at Procurement Unit of MDF.

Interest expression with CV shall be submitted at the address provided below not later than August 25, 2017, 17:30 local time

**Municipal Development Fund of Georgia**  
**Att: Mr. Galaktion Buadze, Executive director**  
**Address: 150 David Agmashenebeli Avenue, 0112, Tbilisi, Georgia**  
**Tel: +995 32 2437001/02/03/04**  
**E-mail: [procurement@mdf.org.ge](mailto:procurement@mdf.org.ge)**