

**Municipal Development Fund of Georgia
Asian Development Bank (ADB)**

**Loan N 3063 - GEO: SUSTAINABLE URBAN TRANSPORT
INVESTMENT PROGRAM**

**Request for expression of interest for the position of Local Resettlement Specialist for Tbilisi-
Rustavi Urban Link Project
Ref. No: SUTIP3-IC-09-2017**

The Project is funded by the Government of Georgia (GoG) and the Asian Development Bank (ADB). The Municipal Development Fund of Georgia (MDF) is the project executing agency. The Project envisages Modernization of Tbilisi-Rustavi Section of the Tbilisi-Red Bridge (Azerbaijani Border) Road. Under this project the Municipal Development Fund of Georgia announces Expression of Interest for selection of *National Individual Consultant* for Resettlement for Tbilisi-Rustavi Urban Link Project.

To assist the MDF to finished implementation of LARP 3 A Section 2, LARP 3 B Section 2 and Assist in any further resettlement planning and implementation activities (all three Sections and other resettlement related issues within the scope of MDF) that may become necessary under the Tbilisi-Rustavi Urban Link Project or beyond it, MDF seeks a Local Resettlement Specialist for a 12 months assignment.

The general objective of the Local Resettlement Specialist is to act in compliance with MDF Charter and fulfill its instructions in the process of preparation/correction and implementation of LARPs and development/management/monitoring of the Grievance Redress Mechanism on the local level during construction process. The responsibilities of Local Resettlement Specialist includes, but not limited to the following tasks:

At the stages of LARP preparation, implementation and construction process, the Resettlement Specialist will perform the following tasks:

- a) Revision of LARP, preparation of Addendums of the LARP(if needed));
- b) Participation in public meetings and focus groups, follow up with preparation of respective documents including minutes and photographic records, lists of attendance, etc.;
- c) Responsibility for disclosure and dissemination of documents related to the LARP revisions and updates;
- d) Provision of the consultation to the Project Affected Persons (APs) on the issues related to the Public Registry, and other issues reflected in LARP if needed (provide with current information about LARP activities);
- e) Assistance to APs in establishing bank accounts and preparation of other documentation needed for the contracts;
- f) Timely submission of registration results and prepared material to MDF for further procedures;
- g) Monitoring of registration procedures held by APs at the Public Registry for acceleration of the abovementioned procedures;
- h) Participation in demarcation and inventory works if needed, approval of the results and submission to MDF;
- i) Participation in the negotiations of compensation with PAPs;
- j) Establishment of the MDF database of APs and compensation administration;
- k) Management of the database, updates to circumstances of APs, establishment of compensation agreements from the database;
- m) Monitoring of compensation payments and reflect status of payments in database (update to database accordingly);
- n) Provision of guidance and monitoring of the work of resettlement specialists are involved in implementation of LARPs for Tbilisi-Rustavi Urban Link Project;
- o) Establishing relations with stakeholders (governmental agencies, municipalities, private sector, consultants, contractors, etc.);
- p) Development / management / monitoring of the Grievance Redress Mechanism;
- q) Revision of Compliance Reports for LARPs Section 2 Part A, Section 2 Part B;
- r) Development / management / monitoring of the Grievance Redress Mechanism;

- s) Timely informing the population on their rights and on the procedures for redressing complaints whether verbally or in writing form;
- t) Review the grievances received, together with Grievance Redress Local Committee (Resettlement Local Specialist, representative of Local Government, Supervision Company representative and Contractor Company representative) and if it fails to satisfy the aggrieved APs, inform MDF in the timeframes stipulated in LARP;
- u) Provision of decision received from MDF to the APs in timeframes stipulated in LARP;
- v) Regularly visit the project sites.

The tentative duration of the assignment is 12 months. The Consultant is required for full time.

Knowledge and qualifications:

- An advanced degree in law, social science and/or civil engineering;
- Experience in working with the issues related to land registration in public registry;
- Experience in cadastral and measurement activities;
- At least ten years of overall work experience;
- Knowledge of the Georgian land administration/management laws, regulations and standards will be an advantage;
- Experience of working with ADB or other International Financial Institutions supported projects, particularly in application of involuntary resettlement policy is desired; knowledge of and experience with Tbilisi-Rustavi Urban Link Project is an asset;
- English language skills will be an asset;
- Strong communication and negotiating skills in Georgian and Russian languages with local residents;
- Computer skills: Proficiency in Microsoft Office, Internet, GIS, AutoCAD.

Interested Individual Consultants may obtain additional information at the Procurement Unit at the following address # 150 D. Agmashenebeli Avenue, Tbilisi, Georgia, from 10:00 a.m. to 18:00 p.m. Phone number: (+99532) 243 70 01/02/03/04, extension 409, Ms. Mariam Jangulashvili, Procurement Specialist.

Interested Consultant should express interest and submit CV through CMS system at the link below no later than **December 14, 2017**:

https://uxdmz06.adb.org/OA_HTML/OA.jsp?OAFunc=XXCRS_CSRN_HOME_PAGE

in accordance with the instruction given on the ADB web-page:

https://uxdmz06.adb.org/OA_HTML/adb/adbpos/jsp/ADBCMSLogin.jsp