

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

GEORGIA

Second Regional and Municipal Infrastructure Development Project (SRMIDP) – (P147521)

Assignment Title: Consultancy Service for PROJECT RESULTS MONITORING & EVALUATION Reference No. SRMIDP/C/CQS/09-2019

The Municipal Development Fund (MDF) is implementing the World-Bank financed the Second Regional and Municipal Infrastructure Development Project (SRMIDP). The Project Development Objective (PDO) is to improve the efficiency and reliability of targeted municipal services and infrastructure. The SRMIDP comprises two core components: Infrastructure Investment, Project Management & Monitoring and Institutional Development.

The objective of this consultancy is to support MDF in carrying out monitoring and evaluation activities for the Project. The assessment should provide information about project implementation and achievement of Project Development Objectives during implementation and at project closure. This assignment is a continuation of the previous one, which was conducted between 2016 and 2019 by an international firm.

The consulting services includes the following activities:

- Review the project results matrix and indicators; validate previous reports and data collection tools to conduct periodic data collection and analysis from the primary and secondary sources to assess progress in the frequency outlined in the project results matrix.
- Validate and/or propose a methodology to conduct an expanded result assessment (which will collect primary data on key expected project results, as well as key socio-economic indicators of project beneficiaries). Quantitative data collection should also be complemented through the development of focus group discussions prior to project closure.
- Collect primary and secondary data – following agreed methodology under (i) and (ii) to support the project results matrix and expanded results assessment.

The consultant shall review and validate previous reports and in case the amendments are required, amend the methodology to monitor the implementation and evaluate the achievement of indicators (Task 1), provide Periodic Results Reports (Task 2) and present Final Report (Task 3).

The assignment includes three main tasks, as follows:

- **Inception Report;**
- **Conducting Surveys and Data Collection;**
- **Final Reporting;**

The estimated level of effort for these Consulting Services is estimated to be in the range of USD 120,000.00. The tentative duration of assignment is 17 months after contract signature, but not later than April 30, 2021.

The Terms of Reference of the assignment is available as annex.

The Municipal Development Fund of Georgia now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- No less than 3 (three) years of experience in monitoring and evaluation activities is required.
- At least one similar contract successfully carried out within the last 5 years with certificates of satisfaction (signed handover agreement) issued by the Client(s).

Note: the MDF reserves it's right to verify submitted references and use obtained information for evaluation purposes.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*. ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms. (Please take into account that form of association acceptable for the World Bank is either sub-consultancy or Joint-Venture and submission must clearly indicate the nature of the association. The experience of sub-consultants will not be taken into account while evaluating the corporate experience of the consultant).

Experience in the projects relevant to the assignment should be submitted in the Form N1 uploaded at MDF website on the following link: <http://mdf.org.ge/wp-content/uploads/2014/02/Form-for-References.pdf>

The consultants are strongly recommended to limit their Expression of Interest to 30 pages. Company brochures may be included as an Annex, and will not be affected by the limit of 30 pages.

A Consultant will be selected in accordance with the Selection Based on the Consultants' Qualification (CQS) method set out in Section III of the [*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*](#).

Further information can be obtained at the address below during office hours from 09:00 a.m. to 18:00 p.m. at Procurement Unit of MDF, Phone number: +99532 2437001, extension 414, Ms. Eto Kvirikashvili, Procurement Specialist.

Expressions of interest must be delivered in English in a written form to the address below (in person, or by mail, or by e-mail) by **October 18, 2019, at 17:00**.

Municipal Development Fund of Georgia
Attn: Mr. George Shengelia, Executive Director of MDF
150 David Agmashenebeli Av., 0112, Tbilisi, Georgia
Tel.: +99532 2437001or/02/03/04
E-mail: procurement@mdf.org.ge