

REQUEST FOR EXPRESSIONS OF INTEREST
GEORGIA
Rehabilitation and Increasing Energy Efficiency measures for Public Schools in Tbilisi
Loan/Grant No. LD 1885

Detailed Design Preparation for Reconstruction, Rehabilitation and Increasing Energy Efficiency Measures for Public Schools #67 and #89 in Tbilisi

Reference No: CEB/EE/CS/NPNP/07-2021

Georgia (hereinafter referred to as "the Borrower") has received a loan from the Council of Europe Development Bank (hereinafter referred to as "CEB") and grant from E5P towards the cost of the **Rehabilitation and Increasing Energy Efficiency measures for Public Schools in Tbilisi** (Project).

The main Objective of the Project is the comprehensive rehabilitation of public schools in Tbilisi and the introduction of energy efficiency in the education sector infrastructure. The project activities should include improvement of safety measures, strengthening and full energy-efficient rehabilitation/construction of school buildings and facilities in compliance with modern standards.

The Municipal Development Fund of Georgia is a legal entity of public law responsible for implementation of various infrastructure projects financed by International Financial Institutions and Government of Georgia.

The Municipal Development Fund of Georgia, in the capacity of Client, seeks for consulting services for **Detailed Design Preparation for Reconstruction, Rehabilitation and Increasing Energy Efficiency Measures for Public Schools #67 and #89 in Tbilisi**.

The purpose of this assignment is to develop the detailed design, cost estimation, and full set of standard bidding documents for procurement of works, ready to tender in line with the CEB Guidelines for Procurement (2011 edition), for Detailed Design Preparation for Reconstruction, Rehabilitation and Increasing Energy Efficiency Measures for Public Schools #67 and #89 in Tbilisi. The author (designer) supervision during the execution of the civil works will be considered.

The specific objectives provided in this assignment include, but are not limited to:

- Prepare detailed designs (architectural, engineering, structural, interior, electrical, plumbing, technological, heating-cooling-ventilation, organization of construction etc.) and technical specifications including all necessary data collection, surveys and analysis to cover all aspects of detailed design;
- Technical specifications,
- Technical reports;
- Bills of quantities – BoQs (priced and unpriced);
- Work schedule and bidding documents preparation etc.

The service consists from the following stages:

I stage – Surveys and investigation activities;

II stage – Preparation of draft design;

III stage – Preparation of detailed design;

IV stage – Project approval and Construction permit;

V Stage – Reconstruction/Rehabilitation project implementation.

Estimated budget available for the Assignment is **GEL 328,500.00, excluding VAT**.

The estimated duration of the assignment is approximately 5 (five) months after contract signature for Stages I-IV and followed by author's supervision, Stage V.

The Municipal Development Fund of Georgia as an Implementing Agency now invites eligible consulting firms ("Consultants") to express their interest in providing the Services. Interested Consultants should provide **information/evidences** demonstrating that they have the required qualifications and relevant experience to perform the Services. Expression of interest should cover, but not limited to: corporate profile, years in business, experience relevant to the project activities, key staff resources, and core business.

Consultant will be selected in accordance with the Negotiated Procedures for Consultancy services specified in the CEB's Guidelines: Guidelines for Procurement of Supplies, Works and Services, September 2011.

The Client will conduct direct negotiation of conditions with one or several candidates whose experience best matches the terms of reference.

Detailed information about the assignment and services to be carried out is provided in the draft "Terms of Reference" at the following link:

<https://drive.google.com/file/d/1oUIiHHgtDGYfqt3gAQfuC0w37Pu9rt5R/view?usp=sharing>

Disclaimer: The "Terms of Reference" may be revised before issuance of the request for proposals.

No more than one application can be submitted by a legal person whatever the form of participation (as an individual legal entity or as leader or member of a Joint Venture submitting an application). In the event that a legal person submits more than one application, all applications in which that person has participated will be excluded.

Documentation to be submitted: Information, formalities and documents necessary for an appraisal of the minimum economic and technical standards required from the Consultant:

— Candidate details stating corporate name, legal status, address, telephone and fax numbers, e-mail address, contact person, VAT number (should a grouping be involved, each member of the grouping must be clearly identified). Furthermore in the case of a group EOI (whether via JV or sub-contracting, clearly indicated in the EOI), the aforementioned document must be included for each member of a group of firms and the name of the lead company must be stated. (Use Form 1).

— A list of completed projects in the past 5 years involving detailed design projects (contracts) for public/educational buildings construction/reconstruction. (Use Form 2).

Interested consulting firms must submit the Reference Letter from the employers for all completed project submitted in Form 2.

The Reference Letter shall include the following information:

- Project name;
- Description of the consultancy services carried out by the consulting firm;
- Implementation period of the consultancy service;
- Value of the Consultancy Services provided by the consulting firm.

Note: the MDF reserves it's right to verify submitted references and use obtained information for evaluation purposes.

Interested Consultants may obtain Standard Forms at the following link:

<https://drive.google.com/file/d/11MZcAd0-mUxCiM-WF-ApAyDRkm8lkBuu/view?usp=sharing>

The candidate should have successfully completed at least 3 detailed design projects (contracts) for public/educational buildings construction/reconstruction for the last five years (before submission deadline of EOIs). In the case of applications submitted by a joint venture, the lead partner shall meet not less than 50 per cent of the qualifying criteria and all partners collectively must meet the requirement.

Consultants may associate with other firms (Please take into account that form of association shall be either sub-consultancy or Joint-Venture and submission must clearly indicate the nature of the association. The experience of sub-consultants will not be taken into account while evaluating the corporate experience of the consultant).

The consultants are strongly recommended to limit their Expression of Interest to 30 pages. Company brochures may be included as an Annex, and will not be affected by the limit of 30 pages.

The Client reserves the right to make an addendum to the contract that will be signed as a result of the tender and under the same conditions (price, duration, etc.) as the current tender. In case there are additional assignments for the project “Detailed design assignments under the Rehabilitation and Increasing Energy Efficiency measures for Public Schools in Tbilisi”, those will be limited to a value and duration equal to the current contract.

Expressions of Interest must be delivered electronically to the address below not later **than June 14, 2021, 15:00 hours:**

Municipal Development Fund of Georgia
Attn: Mr. George Shengelia, Executive Director of MDF
E-mail: procurement@mdf.org.ge

Note: In case of any complaints regarding the tender, please, address this issue directly to the Tenders Dispute Board under MDF.